

## Easter Trail Tasks

Task	Volunteers	Completion Date
Design Poster (& get printed)	Paul	?1 <sup>st</sup> March
Distribute posters	Hannah Susie	8 <sup>th</sup> March
Advertise poster/event on social media	1.Sophie Rodgers 2. Hannah Kitching  3.  4.	1 <sup>st</sup> March onwards
Request Easter egg donations from local shops	1. Claire Hallam 2. Becky Robinson 3. Rachel Stelling 4. Susie Hall  5.  6.  7.	13 <sup>th</sup> Feb onwards
Plan trail course through Hackfall woods	Hannah Rachel Danni	
Design trail story board	Hannah Danni	
Health and Safety/ Risk assessment	?Rachel Goss	By 3 <sup>rd</sup> April
Design map & comic strip clues	Hannah Danni	By 27 <sup>th</sup> March
Print copies of map and comic strip clues	?Rachel Bain (admin fairy)	By 3 <sup>rd</sup> April

Laminate copies of map and comic strip clues and tie together	1. 2.	By 3 <sup>rd</sup> April
Dress up as Peter Rabbit (multiple volunteers welcome!) Grand opening weekend Bank holiday weekebd	1. Hannah 2. 3. 4.	
Set out trail art work and direction arrows	1. Hannah & Jonathan 2. Falsh & Jenna 3. Baz & Rachel 4. 5.	By 3 <sup>rd</sup> April
Take down art work and direction arrows	1. Jonathan & Hannah	19 <sup>th</sup> April- 26 <sup>th</sup> April
Stakes for signs	Jenna	
Staff the Trail ticket sales in pub over the opening weekend and BH weekend	See separate sign up sheet on office door	